

# **Online FTZ Information System**

# U.S. Foreign-Trade Zones Board GRANTEE USER GUIDE



# **Table of Contents**

Navigation3
Account Creation3
Sign In7
Change Password8
Manage Zone Information11
View Grantee Zones List 11
View Zone Details
Add Grantee Members13
Edit Zone Details14
Edit Subzone16
Edit Site17
Manage Operators19
Create New Operator
Edit Operator
Attach Operator to Site21
Detach Operator from Site23
Annual Reports
View Grantee Reports – Not Started
View Current Calendar Year Reports26
View Previous Years Reports27
View Operator Annual Report Status28
Create Grantee Report
Receive Operator Annual Report31
View Operator Reports
Edit & Submit Operator Reports33
Unlock Operator Report Requests
Submit Grantee Report to FTZ Board
Request to Unlock Grantee Report37
Edit Unlocked Grantee Report38
Technical Support



### Navigation Account Creation

1. You will receive an email to create an account after being added to a zone as a member of a Grantee organization.

This email is to inform you that you have been provided access to the FTZ Board's Online FTZ Information System (OFIS) as a member of the grantee of FTZ 001.

To log in, select the "Sign in" option on the top right side of the OFIS main page. From there, select "Sign up now". You will use your email address to set up an account and create a password.

As a member of the grantee, you will use OFIS to update the status of your zone's sites and subzones and to submit your zone's annual report to the FTZ Board. You will also be able to provide access to any operators within your zone that have activity to include in your annual report.

If you have any questions, please contact the FTZ staff at: ftz@trade.gov

#### 2. Click here to access the Online FTZ Information System (OFIS.trade.gov).

	Sign in
Public Information	Public Information
Homepage	Click on the "Zone & Site Info" link under "Public Information" on the left to access contact information, site lists and other information for each Foreign-Trade Zone.
Zone & Site Information	When you click on "Federal Register Notices" a page will display that allows you to sort notices by company name, the year of publication or the zone number.
Federal Register Notices	
Production Database	Grantees and Operators
Search	Log in by clicking on the "Sign In" link on top right corner to update your information or submit your annual report.

3. Click **Sign in** at the top right.

	Sign in
Public	Public Information
Information	
Homepage	Click on the "Zone & Site into" link under "Public information" on the left to access contact information, site lists and other information for each Foreign-Trade Zone.
Zone & Site Information	When you click on "Federal Register Notices" a page will display that allows you to sort notices by company name, the year of publication or the zone number.
Federal Register	
Notices	
Production Database	Grantees and Operators
Search	Log in by clicking on the "Sign In" link on top right corner to update your information or submit your annual report.

4. Click **Sign up now** at the bottom of the page

TRADE OF STREES	
Sign in with your existing account	
Email Address	1
Email Address	J
Password	
Password	
Forgot your password?	
Sign in Don't have an account Sign up now	

- 5. Fill in the following fields:
  - First Name
  - Last Name
  - Email Address
  - New Password
  - Confirm New Password

own went of Commence	INTERNATIONAL <b>TRADE</b> Administration
TO STATES OF AMER	



l'ist Name		The password must be between 8 and 64 characters.
Abigail		The password must have at least 3 of the following:
W Last Name	/hat is this?	<ul> <li>a lowercase letter</li> <li>an uppercase letter</li> </ul>
Dexter		■ a digit
W Email Address	/hat is this?	a symbol
abbdexter11@gmail.com		
W New Password	/hat is this?	
W Confirm New Password	/hat is this?	
W	/hat is this?	

- 6. Click Verify Email Address.
- 7. You will receive an email with the Verification Code.

	International Trade Administration account email verification code Interv					Ø
•	Microsoft on behalf of International Trade Administration <msonlineservicesteam@microsoftonline.com> 12:11 PM (5 to me *</msonlineservicesteam@microsoftonline.com>					:
		Verify your email address				
		Thanks for verifying your abbdexter11@gmail.com account!				
		Your code is: 893024				
		Sincerely, International Trade Administration				

8. Navigate back to the Application and paste the code.



9. Click Verify Code.



10. Click Create My Account.



11. You will be logged into your new account.

	Hello Jasioni Sign out		
Public Information	Public Information		
Homepage Zone & Site Information Federal Register Notices	Click on the "Zone & Site info" link under "Public information" on the left to access contact information, site lists and other information for each Foreign-Trade Zone. When you click on "Federal Register Notices" a page will display that allows you to sort notices by company name, the year of publication or the zone number.		
Production Database Search	Grantees and Operators		
Log in by clicking on the "Sign In" link on top right corner to update your information or submit your annual report.			
	Grantee Update your zone's info, provide access to your operators to log in, review Jinfock, your operators annual report to the r72 Board. smnail report to the r72 Board.		
	Grantee Section		

#### Sign In

1. Click here to access the Online FTZ Information System (OFIS.trade.gov).

	Sign in
Public	Public Information
Homepage	Click on the "Zone & Site Info" link under "Public Information" on the left to access contact information, site lists and other information for each Foreign-Trade Zone.
Zone & Site Information	When you click on "Federal Register Notices" a page will display that allows you to sort notices by company name, the year of publication or the zone number.
Federal Register Notices	
Production Database	Grantees and Operators
Search	Log in by clicking on the "Sign In" link on top right corner to update your information or submit your annual report.

2. Click **Sign in** at the top right.

INTERNATIONAL TRADE ADMINISTRATION	Sign in
Public Information	Public Information
Homepage	Click on the "Zone & Site Info" link under "Public Information" on the left to access contact information, site lists and other information for each Foreign-Trade Zone.
Zone & Site Information	When you click on "Federal Register Notices" a page will display that allows you to sort notices by company name, the year of publication or the zone number.
Federal Register	
Production Database	Grantees and Operators
Search	Log in by clicking on the "Sign In" link on top right corner to update your information or submit your annual report.

3. Type in the Email and Password used to create your account.

Sign in with your existing account					
newuser@trade.gov					
Forgot your password?					
Sign in					
Don't have an account?	Sign up now				

#### 4. Click Sign in.

Sign in with your existing account

newuser@trade.gov		
••••••		
Forgot your password?		
Sign in		
Don't have an account?	Sign up now	

#### **Change Password**

1. <u>Click here</u> to access the Online FTZ Information System (OFIS).

Public Information	Public Information
Homepage	Click on the "Zone & Site Info" link under "Public Information" on the left to access contact information, site lists and other information for Foreign-Trade Zone.
Zone & Site Information	When you click on "Federal Register Notices" a page will display that allows you to sort notices by company name, the year of publication zone number.
Federal Register Notices	
Production Database	Grantees and Operators
Search	Log in by clicking on the "Sign In" link on top right corner to update your information or submit your annual report.
liek <b>Cian in</b> ei	the ten right
lick <b>Sian in</b> at	the top right.

Public	Public Information
Information	
Homepage	Foreign-Trade Zone.
Zone & Site Information	When you click on "Federal Register Notices" a page will display that allows you to sort notices by company name, the year of publication or the zone number.
Federal Register	
Notices	
Production Database	Grantees and Operators
Search	Log in by clicking on the "Sign In" link on top right corner to update your information or submit your annual report.

#### 3. Click Forgot your Password.

Sign in with your existing account

Email Address		
Password		
Forgot your password?		
Sign in		
Don't have an account?	Sign up now	

4. Type in your **Email Address**.

Verification is	Verification is necessary. Please click Send button.				
Email Address					
	Send verification code				
	Continue				

5. Click Send Verification Code.



6. You will receive an email with the Verification Code.



Sincerely, International Trade Administration

7. Copy the Verification Code.

8. Navigate back to the Application and paste the code.

Verification code has been sent to your inbox. Please copy it to the input box below.					
simamanage@gmail.com					
118880	118880				
	Verify code	Send new code			

9. Click Verify Code.

simamanage@gmail.com			
118880	0		
	Verify code	Send new code	

#### 10. Click Continue.

-mail address verified. You can now continue.		
simaman	age@gmail.com	
	Change e-mail	
	Continue	

11. Create a New Password.





12. Click Continue.

New P	assword
Confir	m New Password
	Continue



# Manage Zone Information

## View Grantee Zones List

1. Click the **Grantee Section** button from the Application Homepage.

	Hello Jasoni Sign out
Public	Public Information
Homepage	Click on the "Zone & Site Info" link under "Public Information" on the left to access contact information, site lists and other information for each Foreign-Trade Zone.
Zone & Site Information	When you click on "Federal Register Notices" a page will display that allows you to sort notices by company name, the year of publication or the zone number.
Federal Register Notices	
Production Database	Grantees and Operators
Search	Log in by clicking on the "Sign In" link on top right corner to update your information or submit your annual report.
	Grantee
	Update your zone's info, provide access to your operators to log in, review/unlock your operators' annual report submissions and prepare your annual report to the FTZ Board.
	Grantee Section

2. The Grantee Zones List will display based on access.

Grantees	Grantee Zones List				
FTZ Homepage		Zone Number	Grantee	Status	Port of Entry
Zones	View Details	910	Houston Textiles	Active	TX, Houston
Reports	View Details	911	PG Zone	Active	DC, Washington
Unlock Requests	View Details	912	Fort Bend Zone	Active	TX, Houston
	View Details	010	HTX Porting	Active	TX, Houston

### **View Zone Details**

1. Click **View Details** for the appropriate Zone.

Grantees	Grantee Zones List				
FTZ Homepage		Zone Number	Grantee	Status	Port of Entry
Zones	View Details	910	Houston Textiles	Active	TX, Houston
Reports	View Details	911	PG Zone	Active	DC, Washington
Unlock Requests	View Details	912	Fort Bend Zone	Active	TX, Houston
	View Details	010	HTX Porting	Active	TX, Houston

2. The details for that Zone will display.

Zone Details						
		Edit Close				
Grantee Information						
Zone Number	Approved On	Date of First Activation				
910	03/31/2021	03/31/2021				
Grantee	Location	Status				
Houston Textiles	Houston	Active				
Service Area	Port of Entry	Activation Limit				
Greater Houston Metro	TX, Houston	1000				
Total Activated Acres	Service Area Maps	Zone Schedule				
0						
Contact Name	Email	Phone Number				
Jason Johnson	simamanage@gmail.com	713-205-9000				
Fax Number	Street Address	City				
	1000 Anytime Street	Houston				
State	Zip Code	Website				
TX	77019	simaftz.net				
Site Subzone Staff Cases FR Notices M	embers					

Zone Details also provides additional information by clicking on the following tabs:

- Site
- Subzone
- Staff Cases
- FR Notices
- Members

### Add Grantee Members

1. Navigate to Zone Details for the appropriate Zone.

Zone Details					
		Edit Close			
Grantee Information					
Zone Number	Approved On	Date of First Activation			
910	03/31/2021	03/31/2021			
Grantee	Location	Status			
Houston Textiles	Houston	Active			
Service Area	Port of Entry	Activation Limit			
Greater Houston Metro	TX, Houston	1000			
Total Activated Acres	Service Area Maps	Zone Schedule			
0					
Contact Name	Email	Phone Number			
Jason Johnson	simamanage@gmail.com	713-205-9000			
Fax Number	Street Address	City			
	1000 Anytime Street	Houston			
State	Zip Code	Website			
ТХ	77019	simaftz.net			
Site Subzone Staff Cases FR Notices	Members				

#### 2. Click Edit.

Zone Details					
		Edit Close			
Grantee Information					
Zone Number	Approved On	Date of First Activation			
910	03/31/2021	03/31/2021			
Grantee	Location	Status			
Houston Textiles	Houston	Active			
Service Area	Port of Entry	Activation Limit			
Greater Houston Metro	TX, Houston	1000			
Total Activated Acres	Service Area Maps	Zone Schedule			
0					
Contact Name	Email	Phone Number			
Jason Johnson	simamanage@gmail.com	713-205-9000			
Fax Number	Street Address	City			
	1000 Anytime Street	Houston			
State	Zip Code	Website			
ТХ	77019	simaftz.net			
Site Subzone Staff Cases FR Notices M	lembers				

#### 3. Scroll to Grantee Members.

Grantee Members					
First Name	Last Name	Email Address			
Jason	Johnson	simamanage@gmail.com	Remove Member		
First Name *	Last Name *	Email Address *			
			Add Member		

- 4. For the New Grantee Member enter:
  - First Name
  - Last Name

#### • Email Address

Grantee Members					
First Name	Last Name	Email Address			
Jason	Johnson	simamanage@gmail.com	Remove Member		
First Name *	Last Name *	Email Address *			
			Add Member		

#### 5. Click Add Member.

Grantee Members					
First Name	Last Name	Email Address			
Jason	Johnson	simamanage@gmail.com	Remove Member		
First Name *	Last Name *	Email Address *			
Sarah	Smith	sarah@zone.com	Add Member		

6. The New Member will be added.

Grantee Members					
First Name	Last Name	Email Address			
Jason	Johnson	simamanage@gmail.com	Remove Member		
Sarah	Smith	sarah@zone.com	Remove Member		
First Name *	Last Name *	Email Address *			
			Add Member		
Update Cancel					

7. Click **Update** at the bottom of the page.



#### Edit Zone Details

1. Navigate to Zone Details for the appropriate Zone.

Zone Details					
		Edit Close			
Grantee Information					
Zone Number	Approved On	Date of First Activation			
910	03/31/2021	03/31/2021			
Grantee	Location	Status			
Houston Textiles	Houston	Active			
Service Area	Port of Entry	Activation Limit			
Greater Houston Metro	TX, Houston	1000			
Total Activated Acres	Service Area Maps	Zone Schedule			
0					
Contact Name	Email	Phone Number			
Jason Johnson	simamanage@gmail.com	713-205-9000			
Fax Number	Street Address	City			
	1000 Anytime Street	Houston			
State	Zip Code	Website			
ТХ	77019	simaftz.net			
Site Subzone Staff Cases FR Notices M	embers				

#### 2. Click Edit.

Zone Details					
			Edit	Close	
Grantee Information					
Zone Number	Approved On	Date of First Activation			
910	03/31/2021	03/31/2021			
Grantee	Location	Status			
Houston Textiles	Houston	Active			
Service Area	Port of Entry	Activation Limit			
Greater Houston Metro	TX, Houston	1000			
Total Activated Acres	Service Area Maps	Zone Schedule			
0					
Contact Name	Email	Phone Number			
Jason Johnson	simamanage@gmail.com	713-205-9000			
Fax Number	Street Address	City			
	1000 Anytime Street	Houston			
State	Zip Code	Website			
ТХ	77019	simaftz.net			
Site Subzone Staff Cases FR Notices Me	embers				

- 3. Edits can be made to:
  - Status
  - Date of First Activation
  - Grantee Information
  - Grantee Primary Member

Zone Information					
Zone Number		Status		Location	
910		Active	~	Houston	
Service Area Greater Houston Metro		Port of Entry TX, Houston		State TX	
Date of First Activation App 03/31/2021 03/3	roved Date 11/2021	Zone Activation Limit			
Grantee Information					
Grantee		Contact Name		Email Address	
Houston Textiles		Jason Johnson		simamanage@gmail.com	
Phone Number		Fax		Street Address	
713-205-9000				1000 Anytime Street	
City		State		Zip Code	
Houston		тх	~	77019	
Website					
simaftz.net					
Grantee Members					
First Name	Last Name		Email Address		
Jason	Johnson		simamanage@gmail.com	Remove Member	
Sarah	Smith		sarah@zone.com	Remove Member	
First Name *	Last Name *		Email Address *		
				Add Member	
Update Cancel					

- 4. Make changes.
- 5. Click **Update** at the bottom of the screen.



### Edit Subzone

1. Navigate to Zone Details for the appropriate Zone.

Grantee Information		
Zone Number	Approved On	Date of First Activation
910	03/31/2021	03/31/2021
Grantee	Location	Status
Houston Textiles	Houston	Active
Service Area	Port of Entry	Activation Limit
Greater Houston Metro	TX, Houston	1000
Total Activated Acres	Service Area Maps	Zone Schedule
0		
Contact Name	Email	Phone Number
Jason Johnson	simamanage@gmail.com	713-205-9000
Fax Number	Street Address	City
	1000 Anytime Street	Houston
State	Zip Code	Website
ТХ	77019	simaftz.net
Site Subzone Staff Cases FR Notices	Members	

2.

Site	Subzone	Staff Cases	FR Notices	
Subzo	ne Number			Company Name
00A				Subzone Inc.

3. Click the **Subzone Number Link** to edit.

Site	Subzone	Staff Cases	FR Notices	
Subzor	ne Number			Company Name
00A				Subzone Inc.

4. Click Edit.

5. 6.

Subzone Details: Zone 910 - S	ubzone 01A	
		Edit Clos
Subzone Information		
Zone Number	SubZone Number	Status
910	01A	Active
Company Name	Location	Include within Zones Activation Limit
Subzone INC		No
Edits can be mad	e to:	
Status		
Status		
Active		~
Include within Zones Activati	on Limit	
No		

7. Click Update Subzone.

Update Subzone	Cancel

8. Click Close.



#### **Edit Site**

1. Navigate to Zone Details for the appropriate Zone.

Zone Details		
		Edit Close
Grantee Information		
Zone Number	Approved On	Date of First Activation
910	03/31/2021	03/31/2021
Srantee	Location	Status
Houston Textiles	Houston	Active
iervice Area	Port of Entry	Activation Limit
Greater Houston Metro	TX, Houston	1000
otal Activated Acres	Service Area Maps	Zone Schedule
1		
Contact Name	Email	Phone Number
ason Johnson	simamanage@gmail.com	713-205-9000
ax Number	Street Address	City
	1000 Anytime Street	Houston
State	Zip Code	Website
ГХ	77019	simaftz.net

#### 2. Click the **Site** tab.

Site	Subzone	Staff Cases	FR Notices	Members	
Site N	umber	Si	te Name	Status	Activated Acres
068		FT	Z Site Inc	Active	100

3. Click the **Site Number Link** to edit.

Site	Subzone	Staff Cases	FR Notices	Members		
Site Nu	umber	Si	te Name	Status	Activate	d Acres
068		FT	Z Site Inc	Active	100	

#### 4. Click Edit.

Site Details: Zone 910 - Site 068							
			Edit	Close			
Site Information							
Status	Status Effective Date	Site Name					
Active	03/30/2021	FTZ Site Inc					
Site Number	Туре	County					
068	Traditional	Harris					
Board Order/Staff Case #	Zone Number	Subzone Number					
1200	910						
Total Acreage	Activated Acres	Site Coordinates					
1200	100						
Approved On	Expiration Date						
03/30/2021	09/30/2021						

- 5. Edits can be made to:
  - Status
  - Status Effective Date
  - Activated Acres

Site Details: Zone 910 - Site 068						
		Close				
Site Information						
Status	Status Effective Date	Site Name				
Active ~	03/30/2021	FTZ Site Inc				
Site Number	Туре	County				
068	Traditional	Harris				
Board Order/Staff Case #	Zone Number	Subzone Number				
1200	910					
Total Acreage	Activated Acres	Site Coordinates				
1200	100					
Approved On	Expiration Date					
03/30/2021	09/30/2021					
Physical Address						
Street	City	State				
12345 Anytime Street	Houston	ТХ				
Zip Code						
77004						
Update Site Cancel						

6. Click Update Site.



7. Click Close.



## **Manage Operators**

#### **Create New Operator**

1. Click **Operators** on the left navigation panel.

Grantees
FTZ Homepage
Zones
Operators
Reports
Unlock Requests

2. Click Create New.



- 3. The Create New Operator form will display:
  - Select Grantee from drop-down list
  - Select Operator Site from drop-down list
  - Fill in Operator Information
  - Fill in Contact Information
  - Add Operator Members

Operator Information				
Select Grantee * Sheffield Inc - 930	Select Oper 931 - Site	rator Site * Name 123456 (Active)	Operator Sector *	
Company Name *		Operator Sector:		
Contact Information		MFG - If the Oper production author	rator has FTZ ity or has a production	
Contact Name *	Email Addre	notification pendir	ng	
Fax S		WHGO - If the Op WHS – If the oper	ator does not have	
State	Zip Code	and has not reque authority	ested FTZ production	
Notes				
		Additional individuals	with the Operator Company can be a	dder
Operator Members				
First Name *	Last Name *	Email Address *	Add New	
Create Operator Cancel				

4. Click Create Operator.





#### **Edit Operator**

1. Click **Operators** on the left navigation tab.

Grantees	5
FTZ Homep	age
Zones	
Operators	
Reports	•
Unlock Req	uests

2. The Operators list will display.

Operators List					
Create New					
Show All 💙 entries					Search:
Zone Number	Grantee	<ul> <li>Company</li> </ul>	Contact Email     Type	0 City	State
Search	Search	Search	Search	Search	Search
910	Houston Textiles	Subzone INC	jj@subzoneinc.com MFG	Houston	ТХ
910	Houston Textiles	Subzone INC	tsitraining2021@gmail.com MFG	Houston	ТХ
Showing 1 to 2 of 2 entries					Previous 1 Next

3. Click on the **Operator** to edit.

Operators List						
Create New Show All						Search:
Zone Number	• Grantee	<ul> <li>Company</li> </ul>	Contact Email	Type	¢ City	State
Search	Search	Search	Search	Search	Search	Search
910	Houston Textiles	Subzone INC	jj@subzoneinc.com	MFG	Houston	ТХ
910	Houston Textiles	Subzone INC	tsitraining2021@gmail.com	MFG	Houston	ТХ
Showing 1 to 2 of 2 entries						Previous 1 Next

- 4. Scroll to **Operator Sites and Subzones** at the bottom of the page.
- 5. Click Edit.

Operator Sites and Subzones	
Zone Number	Subzone Number
910	00A
Edit Close	

- 6. Edits can be made to:
  - Operator Information
  - Contact Information
  - Operator Members

Operator Information					
Type * MFG O MFG-OII O WHS		Company Name Subzone INC			
Contact Information					
Contact Name		EmailAddress			Phone
Jack Jackson		jj@subzoneinc.com			203-233-1234
Fax		Street Address			City
		12345 Anytime Street			Houston
State		Zip Code			
ТХ	~	77004			
Notes					
	le				
Operator Members					
First Name	Last Name		Email Address		
lack	lacks			ii@subzoneinc.com	
Julion.	Jacks			The supromenic com	
Remove Member					

7. Click Update Operator.



8. Click Close.



Attach Operator to Site
1. Click **Zones** on the left navigation tab.

Grantees	
FTZ Homepage	
Zones	
Operators	
Reports	
Unlock Requests	

2. Click **View Details** for the appropriate Zone.

Grantees	Grantee Zones List						
FTZ Homepage		Zone Number	Grantee	Status	Port of Entry		
Zones	View Details	910	Houston Textiles	Active	TX, Houston		
Reports	View Details	911	PG Zone	Active	DC, Washington		
Unlock Requests	View Details	912	Fort Bend Zone	Active	TX, Houston		
	View Details	010	HTX Porting	Active	TX, Houston		

#### 3. Click the **Site** tab.

	Site	Subzone	Staff Cases	FR Notices	Members		
1	Site Nu	mber		Site Name		Status	Activated Acres
	068			FTZ Site Inc		Active	100

4. Click the Site Number Link.

Site	Subzone	Staff Cases	FR Notices	Members		
Site Number		Site Name		Status	Activated Acres	
068			FTZ Site Inc		Active	100

5. Scroll to Site Operators.

Site Details: Zone 910 - Site 068				
				Edit Close
Site Information				
Status	Status Effective Date		Site Name	
Active	03/30/2021		FTZ Site Inc	
Site Number	Туре		County	
068	Traditional		Harris	
Board Order/Staff Case #	Zone Number		Subzone Number	
1200	910			
Total Acreage	Activated Acres		Site Coordinates	
1200	100			
Approved On	Expiration Date			
03/30/2021	09/30/2021			
Attachments				
Maps				
Physical Address				
Street	City		State	
12345 Anytime Street	Houston		тх	
Zip Code				
77004				
Site Operators				
				Add New Operator
Company Name	Contact Name	Туре	State	
Subzone INC	Michael Johnson	MFG	тх	Detach

#### 6. Click Add New Operator.

Site Details: Zone 910 - Site 068				
				Edit Close
Site Information				
Status Active	Status Effective Date 03/30/2021		Site Name FTZ Site Inc	
Site Number 068	<b>Type</b> Traditional		County Harris	
Board Order/Staff Case # 1200	Zone Number 910		Subzone Number	
Total Acreage 1200	Activated Acres		Site Coordinates	
Approved On 03/30/2021	Expiration Date 09/30/2021			
Attachments				
Maps				
Physical Address				
Street 12345 Anytime Street	City Houston		State TX	
Zip Code 77004				
Site Operators				
				Add New Operator
Company Name	Contact Name	Туре	State	
Subzone INC	Michael Johnson	MFG	ТХ	Detach

7. Select the Operator that you created and click Attach Operator.



#### **Detach Operator from Site**

1. Click **Zones** on the left navigation tab.



2. Click **View Details** for the appropriate Zone.

Grantees	Grantee Zones List	Grantee Zones List						
FTZ Homepage		Zone Number	Grantee	Status	Port of Entry			
Zones	View Details	910	Houston Textiles	Active	TX, Houston			
Operators Reports	View Details	911	PG Zone	Active	DC, Washington			
Unlock Requests	View Details	912	Fort Bend Zone	Active	TX, Houston			
	View Details	010	HTX Porting	Active	TX, Houston			

#### 3. Click the **Site** tab.

I	Site	Subzone	Staff Cases	FR Notices	Members	
	Site Nu	ımber		Site Name		Status
	068			FTZ Site Inc		Active

4. Click the **Site Number Link**.

S	ite	Subzone	Staff Cases	FR Notices	Members	
Si	te Nı	umber		Site Name		Status
06	68			FTZ Site Inc		Active

5. Scroll to Site Operators.

Site Operators				Add New Operator
Company Name	Contact Name	Туре	State	
Subzone INC	Michael Johnson	MFG	ТХ	Detach

#### 6. Click Detach.

Site Details: Zone 910 - Site 068						
					Edit	Close
Site Information						
Status Active	Status Effective Date 03/30/2021		Site Name FTZ Site Inc			
Site Number 068	<b>Type</b> Traditional		County Harris			
Board Order/Staff Case # 1200	Zone Number 910		Subzone Number			
Total Acreage 1200	Activated Acres 100		Site Coordinates			
Approved On 03/30/2021	Expiration Date 09/30/2021					
Attachments						
Maps						
Physical Address						
Street	City		State			
12345 Anytime Street	Houston		ТХ			
Zip Code 77004						
Site Operators						
				Ad	dd New O	perator
Company Name	Contact Name	Туре	State			
Subzone INC	Michael Johnson	MFG	тх	Detach		

- 7. The Confirm Operator Detach pop-up box will display.
- 8. Click **Confirm** to detach the Operator.



9. Click Close.



# **Annual Reports**

#### View Grantee Reports – Not Started

These are reports that have not been started.

1. Click **Reports** on the left navigation tab.

Grantees
FTZ Homepage
Zones
Operators
Reports
Unlock Requests

2. Click the Not Started tab.

Reports											
Not Started	Not Started Current Calendar Year Previous Years										
Show 25 🗸 entr	ries						Search:				
	Zone Number	Report Date	Report CY	Status	Company	Contact Name	♦ Locked? ♦				
Create	912		2021	Not Started	Fort Bend Zone	Jason Johnson	<b>e</b>				
Create	911		2021	Not Started	PG Zone	Jason Johnson	<b>£</b>				
Showing 1 to 2 of	2 entries						Previous 1 Next				

3. Reports that have not been created will be displayed.

#### **View Current Calendar Year Reports**

These are current reports that have been drafted or submitted.

1. Click **Reports** on the left navigation tab.



2. Click the Current Calendar Year tab.

Reports							
Not Started	Current Calendar Year	Previous Years					
Show 25 🗸	entries						Search:
	Zone Number	Report Date	Report CY	Status	Company	Contact Name	Locked?
	910		2021	DRAFT	Houston Textiles	Jason Johnson	<b>e</b> î
80	010	07/07/2021	2021	SUBMITTED	HTX Porting	Michelle Allen	La construction de la constructi
Showing 1 to 2	2 of 2 entries						Previous 1 Next

3. Click the **Details** icon to open and view a report.

Reports								
Not Started	Current Calendar Year	Previous Years						
Show 25 🗸	entries						Search:	
	Zone Number	Report Date	Report CY	Status	Company	Contact Name	Locked?	¢
<b>BC</b>	910		2021	DRAFT	Houston Textiles	Jason Johnson	<b>e</b> î	
• •	010	07/07/2021	2021	SUBMITTED	HTX Porting	Michelle Allen	<b>e</b>	
Showing 1 to 2	2 of 2 entries						Previous 1 Nex	ct

#### **View Previous Years Reports**

These are previous years' reports that have been submitted.

1. Click **Reports** on the left navigation tab.

Grantees
FTZ Homepage
Zones
Operators
Reports
Unlock Requests

2. Click the Previous Years tab.

Reports							
Not Started	Current Calendar Year	Previous Years					
Show 25 🗸 e	entries						Search:
	Zone Number	Report Date	Report CY	Status	Company	Contact Name	Locked?
	910	07/13/2021	2020	SUBMITTED	Houston Textiles	Jason Johnson	<b>a</b>
Showing 1 to 1	of 1 entries						Previous 1 Next

3. Click the **Details** icon to open and view a report.

Reports								
Not Started	Current Calendar Year	Previous Years						
Show 25 🗸	entries						Search:	
	Zone Number	Report Date	Report CY	≑ Status	Company	Contact Name	Locked?	¢
	910	07/13/2021	2020	SUBMITTED	Houston Textiles	Jason Johnson	<b>a</b>	
Showing 1 to 1	of 1 entries						Previous 1	Next

# View Operator Annual Report Status 1. Click **Reports** on the left navigation tab.

Grantees
FTZ Homepage
Zones
Operators
Reports
Unlock Requests

2. Click the **Not Started** tab.

Reports									
Not Started	Current Calendar Year	Previous Years							
Show 25 🗸 entri	ies						Search:		
	Zone Number	Report Date	Report CY	Status	Company	Contact Name	• Locked?		φ
Create	912		2021	Not Started	Fort Bend Zone	Jason Johnson		ſ	
Create	911		2021	Not Started	PG Zone	Jason Johnson		ſ	
Showing 1 to 2 of 2	2 entries						Previous	1 N	ext

#### 3. Click the **Zone Number**.

Reports							
Not Started	Current Calendar Year	Previous Years					
Show 25 🗸 er	ntries						Search:
	Zone Number	Report Date	Report CY	\$ Status	Company	Contact Name	♦ Locked?
Create	912		2021	Not Started	Fort Bend Zone	Jason Johnson	<b>e</b>
Create	911		2021	Not Started	PG Zone	Jason Johnson	<b>_</b>
Showing 1 to 2 o	of 2 entries						Previous 1 Next

4. The status of Operator reports for that Zone will be <u>displayed</u>.

FTZ Homepage	FTZ Homepage					ummary			×				
Reports					Subzone Number	Site Number	Company	Туре	Status				
						200	Wilson Industries	MFG	DRAFT				
Not Started	Current Calendar Year	Previous Years				200	Wilson Co	MFG	Not Started				
Show 25 🗸 entr	Show [25 🗸] entries				12A		Wilson Co	MFG	Not Started				
	Zone Number	• Report Date	Report CY	🔶 Stati	Clasa								
Create	912		2021	Not S	Ciuse								
Create	911		2021	Not S									

Showing 1 to 2 of 2 entries

#### 5. Click Close.

FTZ Homepage	FTZ Homepage					Operator Reports Summary				
Reports					Subzone Number	Site Number	Company	Туре	Status	
						200	Wilson Industries	MFG	DRAFT	
Not Started	Current Calendar Year	Previous Years				200	Wilson Co	MFG	Not Started	
Show 25 🗸 entri	es				12A		Wilson Co	MFG	Not Started	
	Zone Number	Report Date	Report CY	🔶 Statı						
Create	912		2021	Not S	Close					
Create	911		2021	Not S						
Showing 1 to 2 of 2	entries									

Create Grantee Report1. Click Reports on the left navigation tab.

Grantees
FTZ Homepage
Zones
Operators
Reports
Unlock Requests

2. Click the Not Started tab.

Reports	Reports										
Not Started Current Calendar Year Previous Years											
Show 25 💙 entries						Search:					
Zone Number	Report Date	Report FY	• Status	Company	Contact Name	Locked?	\$ \$				
Create	912		2020	Not Started	Fort Bend Zone	Jason Johnson	ſ				
Create	912		2021	Not Started	Fort Bend Zone	Jason Johnson	<b>_</b>				
Create	911		2020	Not Started	PG Zone	Jason Johnson	<b>_</b>				
Create	911		2021	Not Started	PG Zone	Jason Johnson	<b>_</b>				
Showing 1 to 4 of 4 entries						Previous	1 Next				

- 3. Click **Create** for the appropriate Zone and Year.

Reports							
Not Started Current C	alendar Year Previous	s Years					
Show 25 🗸 entries						Search:	
Zone Number	Report Date	• Report FY	Status	Company	Contact Name	Locked?	\$ \$
Create	912		2020	Not Started	Fort Bend Zone	Jason Johnson	ſ
Create	912		2021	Not Started	Fort Bend Zone	Jason Johnson	ſ
Create	911		2020	Not Started	PG Zone	Jason Johnson	ſ
Create	911		2021	Not Started	PG Zone	Jason Johnson	<b>e</b>
Showing 1 to 4 of 4 entries						Previous	1 Next

#### 4. Fill in appropriate fields.

Report I	nformation				
Note: A re:	ponse is required for each field. You will be able to save an incomplete report as a	a draft, but in order t	to finalize and submit your re	port to the grantee, you will need to p	provide an answer to each question.
1. Was fore Yes O 2. Provide a s 3. Discuss ho the zone has	ign-status merchandise stored within the zone under zone procedures durin No ummary of the warehouse and distribution activity that occurred within the z w the zone contributes to the local economy and local economic developme been used locally by the logistics industry and other companies to address s	Step 1 - Questior question your ope during th respond	If you respond "Yes" to n 1 then additional is will appear. If any of erators had FTZ activity ne year, you will need to "Yes" to this guestion.		value added activity that occurred within active zone space. t, international trade and investment. If applicable, describe in what ways
		Step 2 - Fill in the remaining fields that appear. Every question will need a response before you can submit your report.			Use Numbers provided by WHS Reports Reports Total to be Submitted to the FTZ Board
4. lotal n	umber of WHS operators who had activity during calendar year?			0	
5. The nu	mber employed by warehouse/distribution operators within activated areas was _	persons.		0	
are shipr facility th activity th 7. Move Report 1 Note: A res	ents that are entered for consumption prior to subsequent re-exportation or ship at are later exported (whenever known). It is important that each operator do its b nat is supported by their FTZ operation.	ments to a custome best to account for a draft, but in order to calendar upp?	r or related II export D finalize and submit your rep	ort to the grantee, you will need to pro	ovide an answer to each question.
Yes C     Provide a     S. Discuss h the zone ha	This main page of your grantee report should include all summed informat from your warehouse/distribution (W operators. All manufacturing/product (MFG) and oil refinery (MFGO) oper reports will be attached to your report when you click the Submit button for zone.	ort ion VHS) ction rator ort ort	cuss any developments or tr	ends in shipments or activity and any	value added activity that occurred within active zone space.
4. Total 5. The r Employ 6. Estim are ship facility t activity	All information from your WHS oper will be summed and provided in the column. The column on the right sid what will be sent to the FTZ Board a warehouse/distribution activity for th zone. To use the numbers summed the WHS operator reports, click the Numbers provided by WHS reports" above the column on the right."	rators center le is as the ne from "Use ' button	Tot me equivalent (e.g., 60 cont e reported pr related sxport	I Summed from Warehouse Operator	Use Numbers provided by WHS Reports Reports Total to be Submitted to the FTZ Board would equal a full time equivalent of 30 workers).

7. Movement of Merchandise

5. Click Submit Report to submit your report.

	Information subm specific figures w	Save as Draft – Save and return to work on your report later.
	to the public. The \$1,000,001-\$5,00	Submit Report – Submit to FTZ Board.
D	o you consider the	<sup>n</sup> Close – Close Report without saving.
		-
0		
0	3. Operator Re	ports Summary
0 1 Zo	3. Operator Re ne Number	oorts Summary SubZone Number
0 1 Zo	3. Operator Re ne Number	oorts Summary SubZone Number
<ul> <li>1</li> <li>Zo</li> <li>Sa</li> </ul>	3. Operator Re ine Number ive as Draft	oorts Summary SubZone Number bmit Report Close

#### **Receive Operator Annual Report**

The Grantee will receive a notification via email that an Operator has submitted a report.

Annual report submitted: UAT Iron Ore Inc D Index A NoReply FTZ Portal <ftz@trade.gov>
9:39 AM (2 hours ago)
to \*
UAT Iron Ore Inc has submitted its 2021 annual report in OFIS.
Click on the link below to view the report and to submit the annual report for your zone:
Link to OFIS

#### **View Operator Reports**

6. Click **Reports** on the left navigation tab.

Grantees
FTZ Homepage
Zones
Operators
Reports
Unlock Requests

#### 7. Navigate to the Report.

Reports					
Not Started Cu	irrent Calendar Year	Previous Years	If you the Gr will be tab.	have not c antee repo under the	preated or saved ort, the report <b>Not Started</b>
Zone Number		Report Date	\$	Report FY	
910				2020	
910				2021	
Showing 1 to 2 of 2 e	ntries				-

8. Click the **Edit** icon for the appropriate Zone.

	Search	n:
Contact Name	Locked?	¢
Jason Johnson	<b>e</b> î	•
Jason Johnson	<b>_</b> ₽	8 6
		Previous 1 Next

#### 9. Scroll to **Operator Reports Summary**.

Grantee Information								
Report Year	Zone Number		State		Grante	e		
2020	910		тх		Housto	n Textiles		
Contact Name	Contact Phone		Contact Email					
Jason Johnson	713-205-9000		simamanage@gmail.com					
Report Status								
SUBMITTED by simamanage@gmail.com on 05/03/2021								
Request Unlock								
Report Information								
Note: A response is required for each field. You will be able to save	an incomplete report as a draft, but in or	der to finalize and submit your re	eport to the grantee, you wi	Il need to provide an answe	r to each question.			
1. Was foreign-status merchandise stored within the zone under zon	e procedures during the calendar year?							
False	,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,.,							
2. Describe the promotion and marketing efforts that are being under NA	artaken to provide local companies with	information on using the zone.						
3. Has the zone ever been used for the admission and storage of zo	ne status merchandise? If yes, indicate v	vhen.						
NA								
12. BPI Consent								
Information submitted in annual reports to the FTZ Board is ordin: its account and will ultimately be transmitted to the FTZ Board, b figure falls (such as \$0-\$500,000, \$500,001-\$1,000,000, \$1,000,	arily available for public review. If you co It the FTZ Board would not disclose or re 001-\$5,000,000, etc.).	nsider the numeric data you are eport the specific figures to the p	entering in this system to b oublic. The only detail that r	e business proprietary in na may appear in the FTZ Boar	ture, the specific figures wi d's public report to Congres	II be available for the is would indicate a ge	zone grantee's review th meral range into which e	hrough each
Do you consider the numeric data you are entering to be business p	roprietary that the FTZ Board would only	disclose for public review as a r	range, as described above?					
No								
13. Operator Reports Summary								
Zone Number SubZone Number	Site Number	Report Date	Report FY	Status	Company	Туре	Locked?	
910	9100	05/03/2021	2020	Submitted	Subzone INC	MFG	<b>A</b>	86
910 9100		03/31/2021	2020	Submitted	Subzone INC	MFG	<b>A</b>	82
Close								_

10. The list of Operator Reports will display.

13. Operator Reports Summary										
Zone Number	SubZone Number	Site Number	Report Date	Report FY	Status	Company	Туре	Locked?		
910		9100	05/03/2021	2020	Submitted	Subzone INC	MFG	<b>A</b>	BØ	
910	9100		03/31/2021	2020	Submitted	Subzone INC	MFG	<b>A</b>	BØ	
Close										

11. Click the **View Details** icon for the appropriate Report.

Status     Company     Type     Locked?       Submitted     Subzone INC     MFG     Image: Company       Submitted     Subzone INC     MFG     Image: Company					
Submitted     Subzone INC     MFG     Image: Constraint of the state of the st	Status	Company	Туре	Locked?	
Submitted Subzone INC MFG 🔒 🖽 🗹	Submitted	Subzone INC	MFG	<b>A</b>	
	Submitted	Subzone INC	MFG	<b>A</b>	

Edit & Submit Operator Reports
1. Click Reports on the left navigation tab.

Grantees	If needed, a grantee can make edits to an operator report or submit an
FTZ Homepage	operator report based on information
Zones	provided by that operator.
Operators	
Reports	
Unlock Requests	

2. Click the Current Calendar Year tab.

Reports					
Not Started Current Calendar Year Previous Years	l t v t	f you have not created or saved he Grantee report, the report vill be under the <b>Not Started</b> ab.			
Zone Number Report Date	Report FY				
910	2020				
910	2021				

Showing 1 to 2 of 2 entries

3. Click the Edit icon for the appropriate Report.

0	Contact Name	Locked?	φ	
	Jason Johnson	<b>-</b>		•
	Jason Johnson	<b>_</b>		• •
			Previous	1 Next

4. Scroll to Operator Reports Summary.

13. Operator Reports Summary		The Operator Reports Summary will			
Zone Number	SubZone Number	be at the end of the report screen.			
910					
910	9100				

5. The list of Operator Reports will display.

13. Operator Reports Summary								
Zone Number	SubZone Number	Site Number	Report Date	Report FY	Status			
910		9100	03/31/2021	2020	Draft			
910	9100		03/31/2021	2020	Submitted			

6. Click the Edit Report icon for the appropriate Operator Report.

Report FY	Status	Company	Туре	Locked?	
2020	Draft	Subzone INC	MFG	<b>-</b>	E
2020	Submitted	Subzone INC	MFG	<b>A</b>	

#### 7. Fill in the appropriate fields.

Grantees	Production Operator Report							
FTZ Homepage	048 No.005-0109 Pariet							
Operators	Operator Information	Operation						
Reports								
Uniock requests	Report Year 2020	Zone Number 910	Subzone Number					
	Site Number 9100	Company Name Subzone INC	Contact Name Michel Johnson					
	Contact Phone 2032331234	Contact Email tsitraining2021@gmail.com	Report Status DRAFT					
	Report Information							
	Note: A response is required for each field. You will be able t	o save an incomplete report as a draft, but in order to finalize and submi	t your report to the grantee, you will need to provide an answer to each question.					
1. Was activity conducted under zone procedures during the calendar year?  • Yes: O No  2. Activated Acres Acres Acres								
							o the activity or fucilities within the past year?	

#### 8. Click Submit Report.

15. BPI Consent		
Information submitted in annual reports to the FTZ Board is ordinarily available specific figures will be available for the zone grantee's review through its accor public. The only detail that may appear in the FTZ Board's public report to Con \$1.000.001-\$5.000.000. etc.).	When you click the <b>Submit</b> button, the system will run several checks on the numbers.	nature, the ific figures to the
Do you consider the numeric data you are entering to be business proprietary tha • Yes  • No	If any discrepancies or errors are found, you will be notified. You will need to resolve the errors before the report can be successfully submitted.	
All fields on the form are required. Please fill out each field! Does Beginning Inventory (8.3) + Total Merchandise Received (8.11) - Total Merchan	dise Forwarded (8.15)- Merchandise Destroyed (8.16) = Ending Inventory (8.6)? If not, explain (8.17). If you	are explaining a valid reas

Save as Draft Submit Report Close

## Unlock Operator Report Requests

#### 1. The Grantee will receive a request via email.

 NoReply FTZ Portal <ft:@trade.gov>
 5:51 PM (3 minutes ago)

 to NoReply ~

 Operator Subzone INC has requested that you unlock their 2020 annual report in OFIS (the FTZ Board's annual report submission system) so that they can make further edits.

 To unlock the operator report, log in to <u>OFIS</u> and select the "Unlock Requests" option in the menu on the left side of the page.

 Details are below:

 Zone Number: 910

 Subzone/Site Number: 9100

 Report Year: 2020

 Operator Company Name: Subzone INC

 Requested By: <u>tsitraining2021@gmail.com</u>

 Request Description : Need to Make Changes

 If you have any questions, please contact the FTZ staff at <u>ftz@trade.gov</u>

 \*\*This is an automated email generated by FTZ Web Portal. Please do not reply.

#### 2. Click Unlock Requests on the left navigation tab.

Grantees	
FTZ Homepage	
Zones	
Operators	
Reports	
Unlock Requests	

3. Click the Unlock Report icon.

Operat	Operator Report Unlock Requests									
Report Ye	ar Zone Number	Subzone Number	Site Number	Requested By	Request Date	Description	Status	Unlocked By	Unlock Date	
2020	910		9100	tsitraining2021@gmail.com	04/01/2021		Pending			■ 🖬
2021	910		9100	tsitraining2021@gmail.com	03/31/2021	Please unlock	Pending			□ 🖌
2020	910		9100	tsitraining2021@gmail.com	03/31/2021	Need to Make Changes	Unlocked	simamanage@gmail.com	03/31/2021	Ħ

4. The Report will be unlocked for the Operator to make edits and resubmit.

#### Submit Grantee Report to FTZ Board

1. Click **Reports** on the left navigation tab.

Grantees
FTZ Homepage
Zones
Operators
Reports
Unlock Requests

2. Click the Current Calendar Year tab.

Reports			
Not Started	Current Calendar Year ntries	Previous Years	
Zone Numbe	r 🔻	Report Date	Report FY
910			2020
910			2021

Showing 1 to 2 of 2 entries

3. Click the Edit icon for the appropriate Report.

	S	earch:	
Contact Name	Locked?	\$	
Jason Johnson	<b>-</b>		•
Jason Johnson	<b>_</b>		• •
		Previous	1 Next

4. Review Report.

6.

5. Ensure that all Operators that had FTZ activity have submitted reports.

13. Operator Reports Summary									
Zone Number	SubZone Number	Site Number	Report Date	Report FY	Status	Company	Туре	Locked?	
910		9100	04/01/2021	2020	Submitted	Subzone INC	MFG	<b>A</b>	
910	9100		03/31/2021	2020	Submitted	Subzone INC	MFG	<b>A</b>	
Click <b>Submit Report</b> .				The Grantee Report will be locked. The FTZ Board will review the report and reach out if there are any questions or modifications needed					

#### **Request to Unlock Grantee Report**

1. Click **Reports** on the left navigation tab.

Grantees
FTZ Homepage
Zones
Operators
Reports
Unlock Requests

2. Click the Current Calendar Year tab.

Reports					
Not Started	Current Calendar Year	Previous Years			
Show 25 🖌 entries					
Zone Numbe	r 🔻	Report Date			
910	0	4/01/2021			
910					

Showing 1 to 2 of 2 entries

3. Click the View Details icon for the appropriate Report.



4. Click Request Unlock.



5. Enter the Request Description.



6. Click Submit Unlock Request.

quest Description				
Changes need to be made to an Operator Report.				
	/			
Submit Unlock Request				

7. The request will be sent to the FTZ Board

#### Report Status

SUBMITTED by simamanage@gmail.com on 04/01/2021

Report unlock request submitted to FTZ staff successfully!

#### **Edit Unlocked Grantee Report**

1. The Grantee will receive notification via email that the Report has been unlocked.

NoReply FTZ Portal <ftz@trade.gov> to NoReply -

The 2020 annual report for FTZ 900 has been unlocked by Elizabeth.Whiteman@trade.gov.

To edit and resubmit the report, log in to OFIS.

If you have any questions, please contact the FTZ staff at: ftz@trade.gov

#### 2. Click **Reports** on the left navigation tab.



3. Click the Current Calendar Year tab.



Showing 1 to 2 of 2 entries

4. Click the **Edit** icon for the appropriate Report.



5. Make the necessary edits.

Report Information					
Note: A response is required for each field. You will be able to save an incomplete report as a draft, but in order to finalize and submit your report to the grantee, you will need to provide an answer to each question.					
1. Was foreign-status merchandise stored within the zone under zone procedures during the calendar year? $\bullet$ Yes $~\circ~$ No					
<ol> <li>Provide a summary of the warehouse and distribution activity that occurred within the zone project. Specifically discuss any devi- distribution of the warehouse and distribution activity that occurred within the zone project. Specifically discuss any devi- distribution of the warehouse and distribution activity that occurred within the zone project. Specifically discuss any devi- tion of the summary of the warehouse and distribution activity that occurred within the zone project. Specifically discuss any devi- tion of the summary of the warehouse and distribution activity that occurred within the zone project. Specifically discuss any devi- tion of the summary of the warehouse and distribution activity that occurred within the zone project. Specifically discuss any devi- tion of the summary o</li></ol>	elopments or trends in shipments or activity and any value added as	tivity that occurred within active zone space.			
<ol> <li>Docus how the zone contributes to the local economy and local economic development efforts, including the HTZ impact on to the zone has been used locally by the logistic industry and other companies to address looply chain toxes.</li> </ol>	cal employment, port activity, industrial development, international	trade and investment. If applicable, describe in what ways			
	Total Summed from Warehouse Operator Reports	Use Numbers provided by WHS Reports Total to be Submitted to the FTZ Board			
4. Total number of WHS operators who had activity during calendar year?	0				
5. The number employed by warehouse/distribution operators within activated areas waspersons.	0				
Employment figures should include both direct and contract persons. For part time workers, please report a full time equivalent (e.g., 60 contract employees working for 6 months would equal a full time equivalent of 30 workers).					
6. Eliminati the present of fault dynamics that we density or indicatly reported	٥				
7. Movement of Merchandise					

6. Click Submit Report.



# Technical Support

If you have any questions, contact:

FTZ Board Staff 202-482-2862 ftz@trade.gov